

GP ARCHIVES ADVISORY COMMITTEE MINUTES, 1.10.12

Attending: Charlie Snyder, Nancy Schwartz, Nancy Walz, Rebecca Rawls, Marian Green, Jack Mandel

1) Archivist – priorities, etc.

There was much to celebrate as we completed the interviews and hired a part-time Archivist, Karen King, to start work Tuesday, Jan. 17th. She has an impressive background in archiving and most recently was curator at the Univ. of Maryland Libraries in the National Public Broadcasting Archives. Her schedule will be flexible and will start out at one day a week for approximately six months. Expecting to lift the moratorium soon on entering records into PastPerfect once Karen familiarizes herself with the Archives and can advise us how to proceed.

2) Budget for Fiscal '13

By the time the Council meets in February for its budget work session for Fiscal '13, the committee will provide a recommended Archives budget.

3) Volunteers & Committee membership

Still looking for two new committee members to replace Glenda and Marian. We'll make an appeal in the Bugle. It's been difficult finding replacements, so we plan to broaden the search, and talk to the mayor about it.

Sheung Lu and Modibo Camara have ended their very productive internships in December. We've been able to line up several more interns to replace them. With Rebecca, Abigail, Emily and Sabrina plus Carol Ballantine volunteering every week, the Archives room is a busy place. We are considering getting Walter Johnson High School to put another blurb in its listserv to seek one or so new volunteers as needed. Charlie, Marian, Nancy S. and Rebecca have set up a regular schedule to cover when volunteers are working.

4) Collections

The George Payne collection has been integrated into the existing Archives by subject and date. It raised the issue of how to "tag" materials that were donated by a contributor but not kept in a separate collection under that donor's name. Once entered into PastPerfect, it's easy to add who the donor is in case one wants to search by donor. Donal McLaughlin's papers are coming in from his daughter. As noted in previous minutes, we're also receiving photos from Vickie Bailey and the Galloway collection.

5) Other business

The new scanner has been installed, allowing items to be searchable, editable and is overall fast and fantastic. The Oral Histories is one area which will start up again this month with Nancy Schwartz coordinating. We have 5-6 volunteer interviewers lined up and a lengthy list of potential subjects. Time is of the essence! Ted Pratt has offered \$5K towards this project.

NEXT MEETING: Monday, February 6th

Minutes submitted by Nancy Walz.

